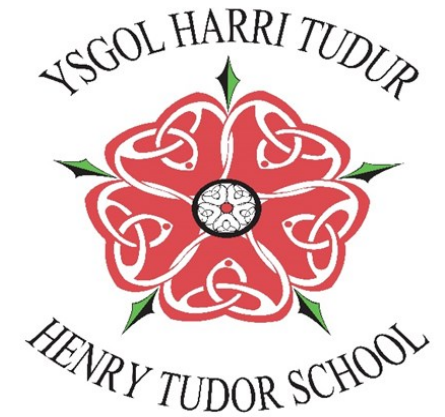




Ysgol Harri Tudur / Henry Tudor School



Child Protection Contact Numbers

Duty Social Worker: 01437 776444
Emergency Out of Hours: 0300 3332222

Police: Dial 101 and ask for the Public Protection Unit or in an emergency dial 999

If a referral is made directly to Social Services, the details must be shared with the school's child protection staff (unless they are implicated) for record keeping and follow up.

Other useful telephone numbers:

NSPCC 0808 800 5000
Childline 08001111
Domestic Abuse Helpline 0808 8010800

IMPORTANT

Wales Safeguarding Procedures, the Welsh Government guidance 'Keeping Learners Safe' identify four categories of abuse:

- Neglect
- Physical injury
- Sexual abuse
- Emotional abuse

If you have any concerns about any of these regarding Ysgol Harri Tudur School pupils, contact the Child Protection Staff

If you have concerns regarding children and young people in the wider community, contact the Child Care Assessment Team (CCAT)

DIOGELU
Cyfrifoldeb Pawb
SAFEGUARDING
Everyone's
Responsibility

Ysgol Harri Tudur/Henry Tudor School operates its Child Protection Policy within the guidelines of Pembrokeshire County Council with some adaptations for use in school. The policy is available on U:drive or on the school website.

Important roles and responsibilities at Ysgol Harri Tudur School

- **Designated Safeguarding Lead (DSL)**

Ann Andrews Ext: 2230
Mobile: 07375392001

- **Designated Safeguarding Lead Cover (DSLCL)**

Jon Jones – Ext 2223
Mobile: 07900143715

Emily Baker (nee Morgan) Pastoral Manager –
Ext 2322
Mobile : 07375393838

Any problems making contact, ring reception
(Ext 0) and ask them to contact the above.

Be vigilant - never hesitate to seek advice if
unsure. (This also applies to welfare concerns
or any other worries - always share them)

Under normal circumstances, follow the following instructions:

Child protection concerns can arise in a
number of ways.

Responding to a child raising a concern/making a disclosure

1. Listen and keep on listening.
2. Don't question.
3. Don't pass judgement on what you are told.
4. **Never** promise confidentiality.
5. Explain that you will have to pass on your concerns and don't delay taking action.
6. Contact Ann Andrews, Jon Jones and Emily Baker. Ensure that you report a disclosure of abuse **verbally** (by phone or in person) - do not rely on an email.
7. Record the details of the concern and who you passed it on to as soon as possible, state the time/date you received the information and sign and date your account.
8. If you require support contact the child protection staff above.

Concerns against a member of staff

- Follow the same procedure for a disclosure to point 5.
- Inform the Headteacher immediately by contacting Elissa Locke the Headteacher's PA on ext: 2201 and stating you need to speak to the Headteacher about a CP issue concerning a member of staff.
- Full details must be emailed to the Headteacher about any allegations about a professional.
- Any concerns about the Headteacher must go directly to the Chair of Governors and the CCATS team.

In unusual circumstances, it may not be possible or appropriate to follow the instructions above, e.g.

- A disclosure/concern outside school hours when the named child protection staff are unavailable.
- You are not happy that appropriate action has

In such circumstances, you must contact the Child Care Assessment Team using the contact details overleaf

All child protection concerns, queries or referrals should be passed to Ann Andrews, Jon Jones and Emily Baker