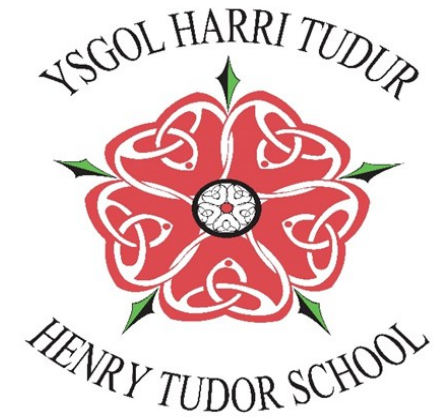




**Ysgol Harri Tudur /
Henry Tudor School**



Child Protection Contact Numbers

Duty Social Worker: 01437 776444
Emergency Out of Hours: 0300 3332222

Police: Dial 101 and ask for the Public Protection Unit or in an emergency dial 999

If a referral is made directly to Social Services, the details must be shared with the school's child protection staff (unless they are implicated) for record keeping and follow up.

Other useful telephone numbers:

NSPCC 0808 800 5000
Childline 08001111
Domestic Abuse Helpline 0808 8010800

IMPORTANT

The All Wales Child Protection Procedures 2008 identify four categories of abuse:

- Neglect
- Physical injury
- Sexual abuse
- Emotional abuse

If you have any concerns about any of these regarding Pembroke School pupils, contact the Child Protection Staff

If you have concerns regarding children and young people in the wider community, contact the Child Care Assessment Team (CCAT)

**DIOGELU
Cyfrifoldeb Pawb
SAFEGUARDING
Everyone's
Responsibility**

Ysgol Harri Tudur/Henry Tudor School operates its Child Protection Policy within the guidelines of Pembrokeshire County Council with some adaptations for use in school. The policy is available on P:drive or on the school website.

Important roles and responsibilities at Ysgol Harri Tudur School

• Designated Child Protection Person (DCPO)

Ann Andrews Ext: 2230
Mobile: 07375392001

• Designated Child Protection Cover (DCPC)

Rob Ellis Ext: 2237
Mobile: 07375391791

Alyson James

Ext: 2283
Mobile: 07375393838

Sarah Smith

Ext: 2225
Mobile: 07375392141

Any problems making contact, ring reception (Ext 0) and ask them to contact the above.

Be vigilant - never hesitate to seek advice if unsure. (this also applies to welfare concerns or any other worries - always share them)

Under normal circumstances, follow the following instructions:

Child protection concerns can arise in a number of ways.

Responding to a child raising a concern/making a disclosure

- Listen and keep on listening.
- Don't question.
- Don't pass judgement on what you are told.
- Never promise confidentiality.
- Explain that you will have to pass on your concerns and don't delay taking action.
- Contact Ann Andrews, Rob Ellis, Alyson James or Sarah Smith
- Ensure that you report a disclosure of abuse **verbally** (by phone or in person) - do not rely on an email.
- Record the details of the concern and who you passed it on to as soon as possible, state the time/date you received the information and sign and date your account.
- If you require support contact the child protection staff above.

Concerns against a member of staff:

- Follow the same process as above.
- Do not alert/inform the member of staff.

Concerns against any of the child protection staff above:

- Contact the Headteacher.
- Do not alert/inform the member of staff.

In unusual circumstances, it may not be possible or appropriate to follow the instructions above, e.g.

- A disclosure/concern outside school hours when the named child protection staff are unavailable,
- The disclosure/concern relates to all the named child protection staff,
- You are not happy that appropriate action has been taken through the normal route.

In such circumstances, you must contact the Child Care Assessment Team using the contact details overleaf

All child protection concerns, queries or referrals should be passed to Ann Andrews